



MALAYSIAN INSTITUTE OF HUMAN RESOURCE MANAGEMENT

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Dear Sir/Madam,

You are cordially invited to a Tea Talk Session as follows:

INTRODUCTION TO LEAN MANAGEMENT

Date : 27 January 2015 (Tuesday)

Time : 2.00pm – 5.00pm

Venue : MIHRM Corporate Office, PJ

Lean Management provides a proven suite of tools and concepts for increasing efficiency and enhancing effectiveness in business operation. Implementing Lean Management in organization has become critically important to maintain profitability and competitiveness.

Objective

By following an Improvement programme with Implementation lean management practices:

- 25% reduction in inventory
- 88% reduction in overtime
- 100% improvement in productivity
- 99% lead time reduction



The Speaker

William Teh has over 30 years hands on experience in ISO, TQM (Total Quality Management), TPS (Toyota Production System), Lean Management, Amoeba Management System, Zero Defects Management and Practices. William, as a Business Coach, helps entrepreneurs to build high performance organizations. He guarantees success & profitability through world famous American Quality Guru Philip B Crosby's Zero Defects Management Techniques and Lean Management Practices. He is able to re-engineer any business process to a successfully profitable growth. He has worked in several senior positions of Malaysian and Foreign owned companies with positions ranging from hands on Engineer to Group General Manager and now as a Senior Consultant.

Admission is FREE for MIHRM members. A RM 30 fee is applicable for non MIHRM members.

***** Reply Slip *****

[Kindly fill-up & revert to MIHRM via fax at 03-79554076]

Name: _____ HP Number: _____

Designation: _____ Organization: _____

Membership: Member: _____ Non-Member:

I hereby CONFIRM my attendance for the above Tea Talk Session on 27 January 2015.

Signature

***Kindly confirm by 23 January 2015**

MIHRM Tea Talk Session