

Proudly presents the

CERTIFIED HUMAN RESOURCE OFFICER

A program leading to an enriched career, and *not just a job* in HRM for fresh degree holders in Human Resource Management or related courses



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CERTIFIED HUMAN RESOURCE OFFICER

Eligibility Criteria:

- Students who have completed a degree in HR / Business Studies
- Be in the final semester of the Degree programme

METHOD OF ASSESSMENT LEADING TO ACCREDITATION

1. Students will attend 64 hours of workshop on 4 modules as given below during their final semester

MODULE	TOPIC	LECTURE HOURS
1	STRATEGIC HR, PLANNING & EMPLOYMENT	16
2	PRACTICAL ASPECTS OF COMPENSATION, BENEFITS & PERFORMANCE MANAGEMENT IN INDUSTRIES	16
3	EFFECTIVE LEARNING & DEVELOPMENT	16
4	STRATEGIC EMPLOYMENT LAW	16

Assignments

After every module there will be assignments. Candidates have to do an Action learning presentation 4 months after taking up employment. The topic of the presentation will be issued by MIHRM based on the position and job scope of the candidate(s). For this purpose, candidates have to notify MIHRM upon securing employment.

Accreditation

Award of Certification:

- ✓ **Stage 1** Upon successful completion of the learning program, participants will be conferred the “**CERTIFIED HUMAN RESOURCE OFFICER (PROVISIONAL)**” certificate.
- ✓ **Stage 2** Upon securing employment as well as acquiring the relevant working experience (after confirmation in their employment) and successful completion of the action learning presentation, the participant will be conferred the full “**CERTIFIED HUMAN RESOURCE OFFICER**” certificate.