



MALAYSIAN INSTITUTE OF HUMAN RESOURCE MANAGEMENT

MIHRM is a member of the World Federation of People Management & Malaysia's HR Professional Body

CERTIFIED ADVANCED HR MANAGER



PROFESSIONAL POST GRADUATE DIPLOMA AND CONFERMENT AS

CERTIFIED ADVANCED HUMAN RESOURCE MANAGER

The programme provides participants with the strategic knowledge and techniques needed to be an inspirational and transformational HR business partner in achieving the organization's long term business goals

Malaysian Institute of Human Resource Management is a member of the World Federation of People Management and Asia Pacific Federation of Human Resource Management



MIHRM is a Class A Training Provider (serial no. 3215) and is globally recognized as Malaysia's Professional HR Body

ADMISSION REQUIREMENTS

Any ONE of the following:

1. A Professional Diploma in HRM from MIHRM
2. Possesses a degree with at least 3 years working experience at executive level in human resource management
3. HR Practitioners and professionals, with at least 5 years experience at executive level and above

Module	Topic	Duration
Module 1	The HR Environment	16 hours
Module 2	Strategic HR Management	16 hours
Module 3	Workforce Planning, Managing & Development	16 hours
Module 4	HR Development	16 hours
Module 5	Managing Business from a HR Perspective	16 hours
Module 6	Leadership & Management Development	16 hours
Module 7	Compensation & Benefits	16 hours
Module 8	Managing Employee Relations	16 hours
Module 9	PROJECT PAPER	2 months

COURSE FEE

Is inclusive of the following:

- MIHRM registration fees
- Course Materials and one (1) HR text book

Course Fee :

1. **RM 10,000 – Full payment + GST**
OR
2. RM 13,000 – Installment payment
(8 installment payments of RM 1625 + GST)

Registration Fee : RM 500

NOTE

Exemptions may be granted under RPL (Recognized Prior Learning)

Registration forms and details can be obtained from our website.

Payment of Course Fee to be made before commencement of the program

Mode of Payment:

Cheque or bank draft payable to:

MALAYSIAN INSTITUTE OF HUMAN RESOURCE MANAGEMENT or

Cash/ Direct Bank in to MIHRM Bank Account CIMB Bank Berhad: 8002324212

COURSE SCHEDULE

Nine (9) months part-time weekend classes.

One weekend a month per module

2 months to complete project work

AWARD OF CERTIFICATION

Upon successful completion of the program, participants will be conferred the dual certification:

1. Professional Post Graduate Diploma in Human Resource Management and
2. CERTIFIED ADVANCED HUMAN RESOURCE MANAGER (PROVISIONAL)*

(Full certification issued upon completion of Project paper)

PROGRAMME ASSESSMENT

The program will be based on examination, assignment and workplace project, and Presentation of the findings shall be made to the examination committee

FACILITATORS

Academics and Industry experts with years of experience will facilitate the program.

METHODOLOGY

This program will be facilitated through various learning methodologies which include; lectures, case studies, articles, group assignment and class presentation

VENUE

MIHRM Corporate Office, PJ



REGISTRATION & ENQUIRY

1. Complete the Registration Form and submit to MIHRM with RM500.00 as Registration Fee.
2. Payment of Course Fee shall be made on or before commencement of the program.
3. Mode of Payment: Cheque, money order, bank draft; payable to "Malaysian Institute of Human Resource Management" or Cash/ Direct Bank in to MIHRM Bank Account: CIMB Bank Berhad- Account No: 8002324212

[Please fax "Bank-in Slip" to MIHRM via fax no: 03-79554076] *Registration Form is available on our website*